

February 16, 2009

HON. CARLITO C. FERNANDEZ  
Vice Mayor  
Sevilla Municipal Hall  
6347 Bohol

Dear Vice Mayor Fernandez:

This has reference to your letter dated January 29, 2009, inquiring whether or not members of the sanggunian or any other local government functionaries are still allowed to attend trainings, seminars and other symposia in the light of the reported circular of the Civil Service Commission issued on January 20, 2006, on the "Termination of the CSC Accreditation Program for Training Institutions".

In reply thereto, please be advised that as far as our Department is concerned, attendance to trainings and seminars by local government functionaries are still allowed provided the following conditions are considered:

- The activity shall be conducted in accordance with the austerity measure set forth under Administrative Order #05 without sacrificing its objective;
- The activity is incorporated in the LGU's Capacity Development Agenda per DILG MC 2007-71 dated June 29, 2007;
- The training program based on the CapDev Agenda shall be governed by existing DBM rules and regulations on the utilization of funds for training;
- The travel of the participants shall have the prior approval of the concerned Local Chief Executives;
- The expenses incurred in the conduct of the activity shall not be charged against the 20% Development Fund in accordance with DILG MC 99-64 dated April 23, 1999.

Further, a **Terminal Report** shall be submitted to the DILG Regional Office within 30 days after the conduct of the said activity.

Truly yours,

**PEDRO A. NOVAL, JR.**  
*Regional Director*