

June 15, 2010

DR. JOSE G. MANTE  
Chairman, Graduate School of Social Work-USPF  
Mabini St.  
Cebu City

Dear Dr. Mante:

This has reference to your letter dated March 28, 2010, addressed to SILG Ronaldo V. Puno on the attendance of local government functionaries to trainings, seminars and other symposia, which was referred to and received by this level only today for reply.

Prior to 2006, the Civil Service Commission required that groups, associations, organizations and institutions which planned or intended to provide training to government personnel must first be accredited by it. On the basis of said requirement, our Department saw to it that trainings to be attended by local government functionaries must be provided by CSC accredited private service providers. However, in the early part of 2006, such CSC requirement was terminated. Henceforth, as far as DILG is concerned, attendance to trainings and seminars by local government functionaries is still allowed provided the following conditions are considered:

- The activity shall be conducted in accordance with the austerity measure set forth under Administrative Order #05 without sacrificing its objective;
- The activity is incorporated in the LGU's Capacity Development Agenda per DILG MC 2007-71 dated June 29, 2007;
- The training program based on the CapDev Agenda shall be governed by existing DBM rules and regulations on the utilization of funds for training;
- The travel of the participants shall have the prior approval of the concerned Local Chief Executives;
- The expenses incurred in the conduct of the activity shall not be charged against the 20% Development Fund in accordance with DILG MC 99-64 dated April 23, 1999.

Further, a **Terminal Report** shall be submitted to the DILG Regional Office within 30 days after the conduct of the said activity.

Truly yours,

**PEDRO A. NOVAL, JR.**  
*Regional Director*

TACT 14