

**BASIC : LETER DATED NOVEMBER 06, 2007, FROM PUNONG BARANGAY
DULCE G. JUMAO-AS OF PAKNAAN, MANDAUE CITY**

2nd Indorsement
November 8, 2007

Respectfully returned to Ms. Loisella E. Lucino, OIC-City Director, DILG Mandaue City Office, the herein basic communication from Punong Barangay Dulce G. Jumao-as of Paknaan, Mandaue City requesting clarification on the terminal leave benefit of elected barangay officials.

CSC-DBM Joint Circular No. 1 S2004 dated March 23, 2004, provides for the conditions and limitation for the entitlement of barangay officials to leave benefits. It includes the cumulation and commutation of leave credits earned, computation of annual leave benefits, and funding source and mode of payment. It is specifically provided therein that leave credits shall be comulated up to one year only, and shall be commuted yearly. This means that from the time the circular took effect on April 15, 2004, leave credits of barangay officials earned for the current year could no longer be carried over to the succeeding year, or simply said there can be no accumulation of leave credits over the years.

However, as opined by the Personnel Polices and Standards Office of the Civil Service Commission, the joint circular shall not cover any leave credits earned by the barangay officials prior to its effectivity, particularly for the purpose of commutation. Hence, leave credits earned by barangay officials prior to 2004 are not covered by the CSC-DBM Joint Circular No. 1 Series of 2004, and may be claimed and paid as terminal leave benefits.

PEDRO A. NOVAL, JR.
Regional Director